

DENBURY & TORBRYAN PARISH COUNCIL
AGM

Held at Denbury Village Hall on Monday 11th May 2015 @ 7.30pm

Present – Cllr B Clatworthy, Cllr C Stacey, Cllr T Brownhill, Cllr Mrs E Heaver, Cllr R White.

In Attendance – Iso Barnden, 2 members of the Public.

Apologies for Absence – D Cllr M Colclough, C Cllr A Dewhirst, D Cllr D Smith.

Co-option of Parish Councillors

Cllr C Stacey & Cllr B Clatworthy to be co-opted onto the Parish Council, proposed by Cllr T Brownhill and seconded by Cllr Mrs E Heaver with all in agreement.

Declarations of Acceptance of Office to be signed.

- 1) **Election of Chairman** – Cllr B Clatworthy - proposed by Cllr Mrs E Heaver and seconded by Cllr T Brownhill with all in agreement.
- 2) **Election of Vice-Chairman** – Cllr Mrs E Heaver – proposed by Cllr B Clatworthy and seconded by Cllr T Brownhill with all in agreement.
- 3) **Election of members to be Representatives on other Committees.**
 - a) **Village Hall Management Committee** – Cllr T Brownhill.
 - b) **Teignbridge Association of Local Councils** – Cllr T Brownhill.
 - c) **Parish Emergency Plan Officer** – Cllr B Clatworthy.
 - d) **Footpaths Officer** – Cllr C Stacey.
 - e) **New Village Hall Committee** – Cllr T Brownhill.
 - f) **Noticeboard Officer** – Cllr R White & Cllr E Heaver
 - g) **Trustees** – Cllr T Brownhill
 - h) **Cluster Meeting** – Cllr T Brownhill.
 - i) **Parish Snow Warden** – Mr R Cleave.

The above were proposed on block by Cllr R White and seconded by Cllr C Stacey with all in agreement.

- 4) **Financial Statement, Adoption of Accounts from 2014/2015** – proposed by Cllr T Brownhill & seconded by Cllr Mrs E Heaver with all in agreement.

The council is confident that the internal audit arrangements now to be confirmed provide excellent reassurance for the public that the financial systems are robust and fit for purpose.

There being no further business the meeting closed at 7.43pm.

DENBURY & TORBRYAN PARISH COUNCIL

Minutes of the Meeting Held Monday 11th May 2015 at Denbury Village Hall
Meeting Commenced 7.30pm

Present – Cllr B Clatworthy, Cllr C Stacey, Cllr T Brownhill, Cllr Mrs E Heaver, Cllr R White.

In Attendance – Iso Barnden, 2 members of the Public.

Apologies for Absence – D Cllr M Colclough, C Cllr A Dewhirst, D Cllr D Smith.

Declarations of Interest.

b) **Public Time (Limited to 15 Minutes) –**

- i) Jim Peck reported regards the allotments, as of today a signed contract has not been received back from the Ministry of Justice which seems to have been held up at present although they have confirmed it has been signed. Please keep the allotments in mind for a grant to help with the legal fees for starting up.
- j) Parish Council Vacancies – they will be advertised in the Denbury Diary with a flyer insert.
- k) Playground – new equipment. This has now been installed and work is finished.
- l) Parish Cluster – will there be any more held? Cllr Mrs E Heaver to ask Fay Olding at Ipplepen Parish Council.

c) **Minutes** –

Minutes of the Parish Council Meeting Held – Monday 2nd March 2015.
 Minutes of the Annual Parish Meeting Held – Monday 13th April 2015.
 Minutes of the Planning Meeting Held – Monday 13th April 2015.

The above minutes have been distributed and read. They were proposed by Cllr Mrs E Heaver and seconded by Cllr T Brownhill with all in agreement and duly signed by the Chairman – Cllr B Clatworthy.

d) **Planning Applications Received from TDC –**

Applications received from Teignbridge District Council -none

Decisions Received from Teignbridge District Council

- g) Grant of permission – Application no 15/00777/CAN – Mr D Mann – Court Barn, West Street – Pruning of one tree.
- h) Grant of Conditional Planning Permission – Application no 15/00657/FUL – Mr Wadling & Miss Lidstone – Greyface Farm, Broadhempston – New stable block with tack room.

4) **Matters Arising**

- d) Affordable Housing – Cllr Mrs E Heaver reported that a copy e-mail has been received from Sue Southwell regards this. TDC have confirmed that the site can only be for affordables as it would be an exception site, however the Church want a mix of affordables and open market to raise money for the church, Sue has confirmed she will be speaking to planners to see what may be acceptable and if there is a way forward for this site.
- e) Neighbourhood Plan – Cllr Mrs E Heaver reported that Tim Howe and John Griffin and possibly Paul Austin have got an interest in joining a group to take this forward.
- f) Village Signs and Village Tidy up – Cllr C Stacey reported that he is going to get some further quotes for the larger sign. Signs throughout the Village to be looked at to see if they are still all ok.
- g) New Licence for the Playing Field – Newton United FC – this to be sent to Steve Narvidge.
- h) Village Hall Insurance Policy Contribution – carried forward to the next meeting.
- i) Pub Seats on the Village Green – All in agreement that the seats can be placed on the green under the usual agreement with the Pub as normal, the Pub to pay ½ the grass cutting costs.
- j) Denbury Post Office – It has been confirmed that it is closing and they are looking into having the Post Office somewhere else in the Village, possibly the Pub but nothing has yet been confirmed.

c) **Correspondence.**

- d) **Ipplepen - Beating the Bounds – 25th May 2015 – Cllrs Heaver, White & Clatworthy will attend.**
- e) **TDC – Ben Bryant – Rural Skip 18th July 2015 (confirmation required) all in agreement.**

d) **Main Agenda.**

- a) Report from County Councillor – A Dewhirst – reported by e-mail, a copy attached to the minutes.
- b) Report from District Cllr Mrs M Colclough & District Cllr D Smith – no reports given.
- c) Playing Field Management Report.
 - 11. Provision of new buildings on site – Cllr Mrs E Heaver reported that the application has been validated by TDC. Viridor grant application is in the process of being completed. Denbury May Fair have also been approached for a small grant. Sport England grants will also be looked at.
 - 12. A report had been received to say the Cricket Club sheds have been broken into but nothing had been stolen.
 - 13. The Ipplepen Cricket Club and Newton United FC have now sorted out play times and the cricket play their first match next week.
 - 14. The new playground equipment has now been installed.
 - 15. Annual ROSPA Inspection report – this has been circulated to Cllrs.
- d) Village Hall Management Committee Report – Cllr T Brownhill reported short meeting held, drinks licence being looked into and another no smoking sign to be put up outside, next meeting 15th June 2015.
- e) New Parish Hall Steering Group – no meeting held.
- f) Report on Teignbridge Association of Local Councils – 28th May 2015 – next meeting.
- g) Footpath Reports – nothing to report.
- h) Reports from Parish Councillors of any external meetings attended – nothing to report.
- i) Highways Matters – Still awaiting a Buddlehole Map from C Cllr A Dewhirst.

e) **Cheques for Signature –**

Cheque no 917 = £20.00 Petty Cash (Stamps).

Cheque no 918 = £25,020.00 HAGS SMP Ltd (New Playground Equipment).

Cheque no 919 = £43.81 EDF (Cistern Electric).

Cheque no 920 = £24.00 Denbury Village Hall (Hall Hire).

Cheque no 921 = £61.60 Castles (Stationary).

Cheque no 922 = £414.59 Came & Company (Annual Insurance).

Current Bank Balance – Parish Council – April 2015 = £34,069.97

5) Any Items to go onto next Parish Council meeting Agenda.

There being no further business the meeting closed at 8.58pm

Next Meeting - Denbury Village Hall - Monday 8th June 2015 – 7.30pm.

ANY MEMBER OF THE PUBLIC WHO HAS SPECIAL NEEDS AND REQUIRES A COPY OF THESE MINUTES SENT TO THEM – PLEASE CONTACT THE CLERK – 01364 654607